

THE JULY TERM HELD ON THE 28<sup>th</sup> DAY OF AUGUST 2023

The County Commission convened at 9:00 a.m., pursuant to adjournment on August 22, 2023.

Present: Joseph Kaimann, Presiding Commissioner; Mike Mueller, Associate Commissioner District 1; Matt Bass, Associate Commissioner District 2; and Aimee Vann, Deputy Clerk.

The following proceedings were held:

Invocation given by Commissioner Bass.

**Eric Tapley, Highway Department**

- Road construction projects: Adding dirt, seed, and straw to Myers Rd, Creech Rd, and John Creech Road by the end of the week; Hauling box culverts to Hammett Road, Spielhagen Road, Myers Road, and Hill Creek Road this week; Hammett box culvert to be replaced September 10-13, 2023; All graders are blading certain roads due to grass; Asphalt crews begin paving on Giles Rd this week (delay caused by the excessive temperatures), and is expected to take 4-6 days. Kitson Rd will follow and is expected to take 3-4 days; Mowers are trying to get caught up, they are currently down to one arm cutter and one brush hog due to repairs.
- The Outer Rd project details and progression were discussed. SCI Engineering has been contacted regarding testing; the potential to modify the roundabout instead of removing it has been briefly discussed; a Memorandum of Understanding between Lincoln County and Dale Black has been suggested.
- A water leak on Myers Road has been reported. It has been discussed with the property owner and the need for repair has been acknowledged.
- Easements for the Mennemeyer Road Bridge Project were presented to the commissioners for approval. Commissioners approved.

**Robert Henebry, Project Management**

- Henebry presented his report on current projects: Discussed current bid review: Voter registration canvas and 2024 Commercial Cleaning Services; Reported Sheriff's Department had electrical issues due to a main breaker issue. Request for an electrical engineer to redesign the backup electrical system was approved by the commission. Maintenance budget for the Sheriff's Department has been reached with four months still to go; Highway Department will have the pad poured soon; Crisis Stabilization Center pad is being poured and paint colors for the interior and exterior of the building are being determined; Justice Center fire sprinkler inspection is on August 30, 2023. The recent elevator inspection passed. Justice Center emergency lighting needs to be addressed for potential issues; Courthouse emergency lighting needs to be addressed for potential issues; Assessor's office will be temporarily moved for flooring to be installed on August 31, 2023; Recorder of Deeds' public area will be temporarily moved to allow for flooring to be completed on September 5, 2023.

**Brenda O'Brien, Treasurer**

- O'Brien presented the Sales and Gas Tax Reports for the month of August. O'Brien reports that sales tax was down 10.5% for the month and remains down 1.4% for the year compared to the same period during 2022. Gas tax was up 19% for the month and remains up 20.7% for the year compared to the same period during 2022.


**New/Unfinished Business**

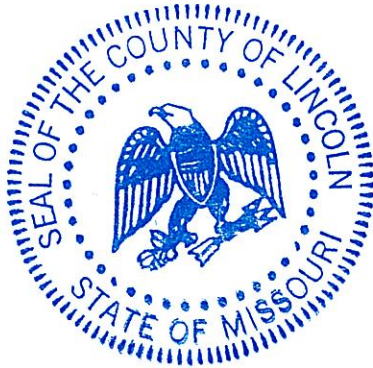
- Commissioner Mueller made a motion to remove the following items from county inventory: Circuit Clerk, one (1) monitor, inventory tag# 4742, dispose via electronic recycling; Court Administration, one (1) HP P2055dn Printer, inventory tag# 7292, dispose via electronic recycling, one (1) HP Computer Monitor, inventory tag# 4727, dispose via electronic recycling; General County, one (1) Trip Lite UPS, inventory tag# 8075, dispose via recycling; Law Enforcement, one (1) handheld radio TK272G, inventory tag#5278, dispose via recycling, one (1) silver case, inventory tag# 0115, dispose via trash, one (1) spot lantern, inventory tag# 6603, dispose via trash, one (1) 2 door file locker, inventory tag# 0461/LCSD 0669, dispose via trash, one (1) metal cart, inventory tag# 0699, dispose via trash, one (1) metal kitchen cart, inventory tag# 6423, dispose via trash; Prosecuting Attorney, one (1) wooden desk, inventory tag# 7375, dispose via trash. Commissioner Bass second. All ayes to carry the motion.

- Commissioner Mueller made a motion to approve the following records of disposition of the Sheriff’s office: GS007, Accounts Payable Records, 2002, 2007, and 2010; GS010 Banking and Investment Records, 1998-2010, Bank Account Statement and Reconciliations; GS076 Administrative Reports, 2000-2011, Miscellaneous Administrative Reports, HDH0010 Patient/Client Medical Records, 1999-2008, Inmate Medical Files; SFH014 Jail Record Ledger Book, 2001-2012, Commissary Records, Picklists, Inmate Billing; SFH006 Arrest Records, 1998-2015, Arrest Records, Booking Sheets; SHF012 General Log of Jail Activities, 2009, Incident Reports, Jail Logs, Shake Down Reports; SHF013 Inmate Files, 2002-2011, Inmate Records; SHF016 Record of Prisoner Transport and Housing, 2001-2012, Endorsements, Transport Records; GS009 Purchasing Records, 2018, Purchase Order Copies; GS010 Banking and Investment Records, 2016-2018, Bank Account Deposit Receipts; GS011 Receipts, 2017-2018, Record Check Receipt Books; SHF031 2019-2020, UCR Reports; SHF013 Inmate Files, 2002-2009, Inmate Files; HDH0010 Patient/Client Medical Records, 2002-2009, Inmate Medical Records. Commissioner Bass second. All ayes to carry the motion.
- Jessica Zumwalt, County Collector, submitted a request for surplus money in the amount of three hundred fifty-three and 14/100 dollars (\$353.14), on behalf of Benjamin Simpson (Parcel #12-30-06-003-001-014.000). Commissioner Bass made a motion to approve the Request for Surplus Money for Benjamin Simpson. Commissioner Mueller second. All ayes to carry the motion.

There being no other business before the County Commission at this time, the meeting thereupon was adjourned until Tuesday, August 29, 2023.

  
 Kenneth Schulte  
 County Clerk

  
 Joseph Kaimann  
 Presiding Commissioner



  
 Mike Mueller  
 Associate Commissioner District I

  
 Matt Bass  
 Associate Commissioner District II